



iPad Edition

MarkBook[®] **2011**

CLASS MANAGEMENT TOOLS | IT'S ABOUT TIME



USERS GUIDE

**MarkBook[®] Class Management Software for
the iPad**

Welcome to MarkBook® Class Management Software for Educators

We are certain that you will find the iPad Edition of our world famous MarkBook® Class Management Software for Educators comprehensive, intuitive and easy to use.

Current users of our various other MarkBook offerings will be well aware of the basic concepts and attributes of this application. To all users however, this guide has been designed to give you a detailed but easy to read, quick overview and reference manual for the multitude of features found in this application.

Should you have any questions concerning this manual or the Applications, **TAP** on “Web Support” on the “Home” screen.

A NOTE ABOUT THE MATHEMATICS IN MARKBOOK:

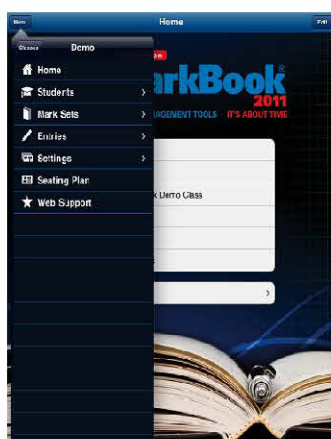
In this App, all calculations are done using entry marks as percents.

Each entry is assigned to a Category and has a weight value that affects how much it contributes to its category (e.g. an entry with a weight of 4 counts 4 times as much as one with a weight of 1).

Except for “Entry Weight” calculations, Categories also have weight which affects how much each contributes to the overall mark. For more information and definitions see **Appendix 1**

A NOTE ABOUT DISPLAY ORIENTATION:

While MarkBook for iPad may be used in either “landscape” or “portrait” mode – when you first begin to use this app you will find that access to the various options are displayed more fully and are more readily apparent in landscape mode.



PORTRAIT



LANDSCAPE

For the purposes of this guide, we will look at the app in **landscape mode**.

MarkBook, iPad Edition is a product of Asylum Software Inc.

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MarkBook Creator: David Chellew

Manual written by: Ron Boratto & Dave Chellew

ASYLUM SOFTWARE INC. was incorporated in 1998, to provide practical software solutions for the many and varied needs of today's educators. With more than 150 years of collective teaching experience among its directors, Asylum Software Inc. is dedicated to meeting the requirement of those who are on the front lines of modern education.

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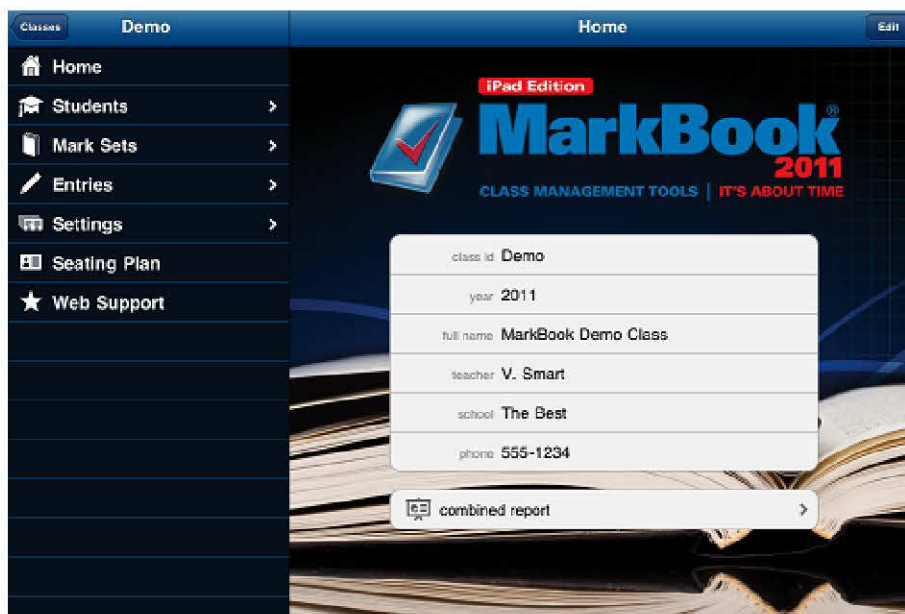
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1. SAMPLE CLASS / HOME SCREEN

The opening or “Home” screen for MarkBook® iPad Edition displays the following:



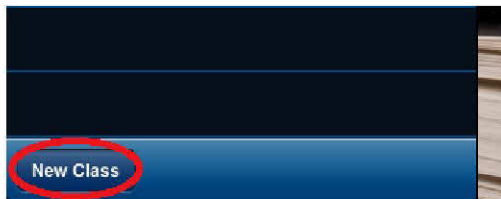
On the right side of the screen above you will find a class id, school year and combined report for a sample class known as “Demo”.

You may wish to take a few moments to explore this sample class and its reports to familiarize yourself with the many features and options of the software.

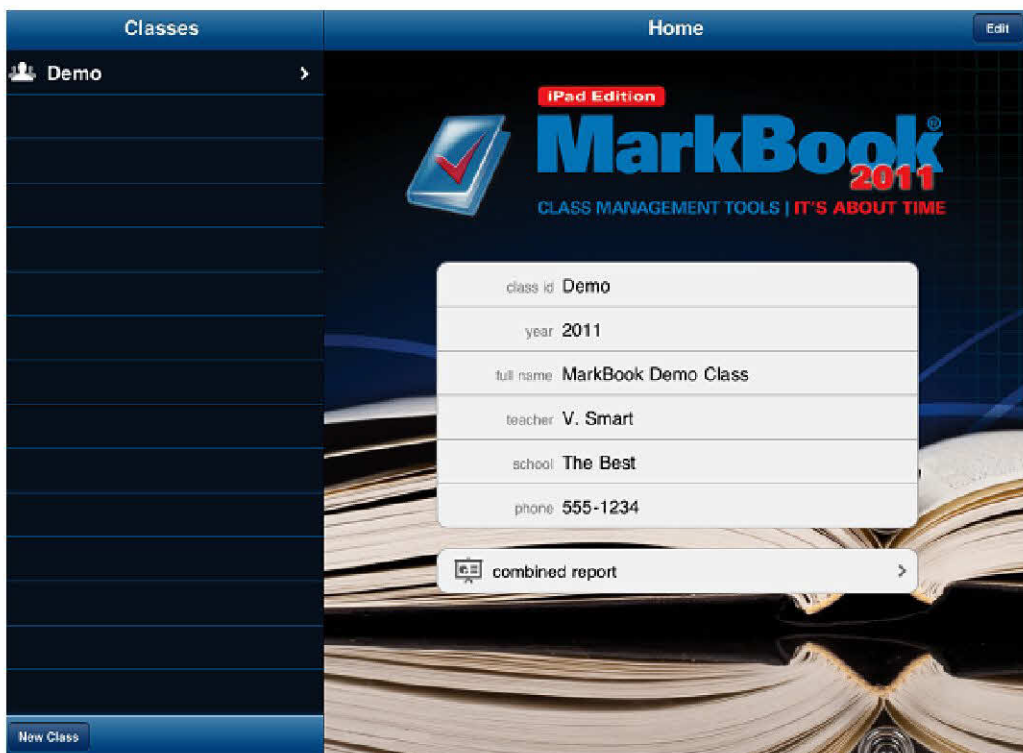
TAP on any of the headings on the left of the screen or on “combined report” to explore various aspects of the Demo class, its students, the reports, etc.

2. CREATING A NEW CLASS - GETTING STARTED

TAP “Classes” in the upper-left hand corner of the Home screen then **TAP** the “New Class” button in the lower left-hand corner:



In the new screen, first replace “Untitled Class” with a suitable ID for your class; then complete the rest of the fields.



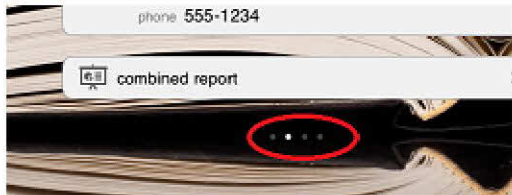
When you are done, make certain you **TAP** “Save” in the upper right-hand corner of the screen.

You have opened your first class.

Note: Multiple Classes:

Additional classes may be started at any time in the same manner.

When you have multiple classes, you'll notice that there are small white dots near the bottom of the screen. The highlighted one represents the "active" class.



There are two methods to select the "active" class. Both start from the "Home" screen.

- i. Swipe to the left or right, or
- ii. **TAP** "Classes" in the upper left-hand corner, then **TAP** on the Class you wish to select.

